

## St. Cecilia School BOTCE Minutes August 7, 2017

**Members Present:** Fr. Mario Tizziani, Rob Detzel, Jim Procaccino, Dan Davis, Mary Younger, Karen Schultz, Kim Kraft, Beth Lachmann, Jason Roberts, Theresa Donnellon, Maria Hunseder, Adam Reed

**Members Absent:** Megan McElfresh and Lisa McDonald

**Opening Prayer-** Rob Detzel

**Reading of the June Minutes:** Motion to Approve by Kim Kraft and seconded by Mary Younger.

**Pastors Report:** Thank you to Kim Kraft for all of her help with the Ground breaking.

Only Handicap parking will be permitted on the side of the school during construction. Teachers should park near the undercroft. Delay on construction due to permit issues. A check for \$1300 was issued to relocate the Duke Energy electric pole, which could take up to 5wks. The bottom floor of the building will be approx. 18ft below current ground level. The fence boarding the soccer field and back field will be moved/replaced to make way for a gravel path beginning tomorrow.

Festival parking will only be on the back soccer field. All other parking will be off site with additional shuttle service. Festival is Labor Weekend, Dr. Scott Hahn event is 9/9 and St. Matthew's Festival is 9/10.

Several families have debt to the school and won't be permitted to re-enroll until a plan to repay is in place. This currently affects 5 students.

Fr. Aby has learned the Mass and is doing well. The time at St. Matthew's is going well. Please pray for Fr. Aby as he prepares to take his driver's test this coming Friday and also pray for Joe as he prepares to leave on Tuesday to continue his Seminarian studies this Fall.

There is a good possibility that the 2018-2019 school year will start late, probably mid-September. If so, the schedule for that school year will need to be re-evaluated.

**Principal Report:** Awaiting 2 permits to be approved to begin the construction process. Chromebooks are ready and will be delivered soon. 2 teachers were hired for the school year: Mrs. Natalie Egan will return as the 3<sup>rd</sup> grade teacher while Megan McElfresh is on maternity leave. Mr. Ryan Egan has been hired as the new middle school Math teacher. Both Aftercare positions have been filled, with Theresa Donnellon filling one of them. We're looking forward to a great 2017-2018 school year!

The Sycamore Communication System is almost up and running. There was some difficulty with the implementation process but we're hopeful to have it up and running this week. It offers a lot more than what Ascend had. There will be a slight learning curve for the administration, teachers and parents.

We still don't have the Terra Nova Scores and unfortunately we can't apply for a Blue Ribbon Status without this data. The Diocese will be transitioning away from the Terra Nova Testing and only use the MAP testing scores going forward.

Enrollment is down from last year. Several families have left due to moving out of town or different locations within the tristate. We're still hopeful for late enrollments.

New Board Member forms were distributed and members must attend an upcoming meeting as part of the Diocesan policy.

**RCIA Report:** 2 individuals have enrolled. Advertising will start soon.

**CCD Report:** Begins in 2 weeks. If parents haven't enrolled yet, they'll have to pay an additional \$5 for late registration.

**SCPTO:** SCPTO will have a welcome table at the Parent Orientation night on 8/23. They will distribute membership forms at that time and parents can pay fees either at Orientation or at the 1<sup>st</sup> meeting. Open House is 8/13, Teacher Luncheon (Chick Fil A) is 8/14, 1<sup>st</sup> Day of School is 8/16, Walk A Thon is 10/20. Stagette will be at Receptions in Erlanger on a Friday during Lent. Awaiting date and theme. SCPTO tshirts have been ordered. Red shirts with the school theme- "FAITH IN ACTION". Sponsorships will be listed on the back and will cover most, if not all of the cost.

**Sports Committee:** Youth soccer camp was held on July 11<sup>th</sup>-14<sup>th</sup>. It was a very successful event. FC Cincinnati player attended and spoke with the students/signed autographs. Soccer registrations closed with 156 athletes. U6 registrations are still ongoing. Volleyball was unable to get off the ground due to lack of sign-ups. Alicia Heller will work on getting the program up and running. There's a possibility that she will start a school club to attract interest. Basketball registration will start soon due to gym availability etc.

New spirit wear vendor has been secured. Laura Blair will be our contact and will provide the opportunity to sell/buy online. Turnaround time is approx. 1 week.

### **Committee Reports**

**Technology:** Chrome Books are ready and will be delivered soon. Thank you to the SCPTO and Blair Technologies. Members are Lisa McDonald, Jim Procaccino, Mary Younger and Rob Detzel

**Budget:** Remove this item. Board Members aren't part of the finance/budget process.

**Promotions:** School signs have been distributed for enrollment. Members are Dan Davis, Kim Kraft, Beth Lachmann, and Karen Schultz

**Petitions and Communications:** N/A

**Old Business:** It was decided to forgo the HC Algebra Program.

**New Business:** We need to locate the other 2 BOTCE binders from Margaret H. and Lisa F. for our new members (Jason R and Dan D). New Board Members will need to attend a New Board Member training class in the near future. Forms were distributed. BOTCE Executive position/elections will need to be drawn at the September meeting.

**Motioned to Adjourn** by Karen Schultz and seconded by Maria Hunseder.

Closing Prayer by Fr. Mario Tizziani

Next Meeting 9/11/2017 at 7pm