

## BOTCE Minutes November 14, 2016

Members present: Karen Schultz, Meghan Whelan, Kim Kraft, Rob Detzel, Jim Procaccino, Sandy Shay, Karen Bunton, Mary Younger, Margaret Hoffmann, Father Mario, Beth Lachmann, Lisa McDonald.

Members Absent: Father Thomas, Adam Reed, Lisa Foltz, Megan McElfresh.

Father Mario opened the meeting with prayer.

Jim Procaccino called roll.

October minutes were read. Karen Schultz made a motion to approve, seconded by Sandy Shay.

**Pastor's report** was given by Father Mario. We have received approval to go into full design phase of the building project prior to going out for bids. Margaret Hoffmann is putting together a building committee so we can determine exactly the design and what we need in the building including the new media center. The house behind the school is now gone. The two maple trees are being donated as well as finishing up removing the concrete from the basement. The next step is to go out to an engineering firm, confirm a price, and one last letter to the Bishop for approval.

There is a concern having sports tournaments on Sundays which is affecting turnout at mass.

A thank you goes out to the teachers for a great job on the Saint's parade and all the activities that went along with that activity. The enthusiasm that was shown is appreciated. I would like to give a word of thanks to the PTO as well for giving the teachers' assistance and reimbursements as needed.

**Principal's report** was given by Rob Detzel. We wrapped up the first trimester on Friday November 11<sup>th</sup>, 2016. I am super impressed with the kids and faculty at this school. We are participating in the Duke Energy activity. We are leading all schools in NKY in the number of kits ordered as well as the amount of energy saved. We only need two more kits ordered to receive \$250. We had our Veteran's Day celebration on Friday. The kids and teachers worked hard preparing for this celebration. We had 15-20 veterans that showed up.

I talked to the promotions committee about making a video to promote the school. I found two professionals (film students teaching film in high school and another who works for a motor company in Ohio) who could create the video. This could be completed in the spring to be ready to go in time for school open house.

Parent teacher conferences will occur the day before Thanksgiving break. Our awards ceremony will be held next Monday at 1pm.

Spanish will occur with grades 4-8. Molly Gavin is going to begin teaching this subject area to these ages. She is going to print up her own books so we do not have to purchase textbooks. She will begin teaching Spanish to these ages the Tuesday after returning from Thanksgiving break.

### **RCIA report**

**CCD report** given by “typed report” sent by Father Thomas. Discussion included attendance and safety concerns with drop off and pick up. We have stayed with having CCD on Sunday because it has been working. A discussion occurred suggesting other churches are having classes on a weekday versus on Sunday. We have decided against the pass/fail system. We are going to come up with an idea to promote attendance. We do not have a resolution for the drop off and pick up situation for CCD.

It is noted that drop off and pick up has improved. Discussion for a resolution occurred. A suggestion from a previous discussion of having a crossing guard is a suggestion that is favored by Father Mario.

**PTO report** was given by Karen Bunton. We had great attendance at our first meeting in September. All of the emergency bags for the teachers have been updated. They are now backpacks instead of duffel bags. We ordered a new water fountain for the main hallway that would include a special spout to fill a water bottle. We still need an ice machine in the cafeteria. The theme for the Stagetette this year is “Fantasy Fairy Tale” and will be held March 25<sup>th</sup>, 2017. The tickets for the stagette will go on sale after the New Year. We will try to sell them in the undercroft and each ticket will cost \$45. Our Walk-A-Thon was a success. We made a record of \$16,000 for science and technology. We are recouping some of the money for science books. Some of the smart boards will need to be replaced. We will test the two new interactive projectors and see if we will use those to replace the smart boards. Our second meeting is tomorrow night.

**Sports Committee report** was given by Mark McDonald. Basketball is looking for a way to maximize gym rentals. We get charged for gym time even when the coaches cancel. There needs to be an open gym e-mail. Where is the staging area going to be for soccer practices and U6 games during building construction? It has been confirmed that Mr. Detzel’s sports bulletin board project is in the works.

*In reply to the Sports Committee’s concern for a staging area for soccer given by Father Mario: We have to run a sewer line somewhere for the new building. The locations are limited. We have a few options to connect to a sewer line or a 17 foot trench across our parking lot. Whichever is going to be the least expensive will be the way we go. There cannot be a decision made at this time until we will be able to answer this question.*

**Technology report** was given by group discussion. Suggestion was given to have parents purchase Chrome books for middle school students by including the cost in tuition. We advertised that the Walk-a-Thon money would go towards technology. Moby Max is going to be voted on at the SPTO meeting on November 15<sup>th</sup>.

### **Budget**

## **Promotions**

**Communications/Petitions** report was given by Mr. Detzel. We have 25 or 30 pamphlets left so what do we want to do? We need to make new pamphlets soon. School flyers need to be updated for next year.

Megan Whelan made a motion to adjourn, seconded by Mary Younger.

Father Mario adjourned the meeting with a prayer.