

ST. CECILIA SCHOOL
TUITION PAYMENT AGREEMENT FORM

(RETURN FORM TO ST. CECILIA SCHOOL)

1. STUDENT INFORMATION

Enter student names and grade attending in 2018-2019 on the line provided

First _____ Last _____ Grade _____ First _____ Last _____ Grade _____
First _____ Last _____ Grade _____ First _____ Last _____ Grade _____
First _____ Last _____ Grade _____ First _____ Last _____ Grade _____

2. RESPONSIBLE FOR PAYMENT (Must be an authorized signer on the account listed in Section 3)

Name _____ Daytime Phone # _____
Address _____ Evening Phone # _____
City _____ State _____ Zip _____

3. PAYMENT TERMS (Circle a Payment Option)

OPTION 1: One Payment in Full – I will pay the total balance due in full to St. Cecilia School by Aug 1, 2018.

Attach cash, check or money order for full amount.

OPTION 2: Schedule Payment Plan – I will use the payment plan to pay the total balance due with automatic deductions from my bank account on the ____5th or the ____20th of every month. (Please check your choice.)

Bank Name _____ City _____ State _____
_____ Checking or _____ Savings

Bank Account Number _____ Banking Routing number _____
(Attach to this form a voided check)

This authorization is to remain in full force and effect until June 30, 2019 or until the School has received written notification from me of its termination in such time and in such manner as to afford both a reasonable opportunity to act on it.

IMPORTANT – A \$25 Missed Payment Fee will be automatically deducted from this account for each 2nd payment attempt that is missed.

4. SIGNATURE

Name (Print) _____ Signature _____ Date _____

Name (Print) _____ Signature _____ Date _____

(If second signature is required)

THIS SPACE FOR OFFICE USE ONLY

Number of students _____ In Parish Out of Parish
Bank Routing # (ABA#) _____
Tuition/Fees Amount \$ _____
Less Registration \$ _____
Less Tuition Aid \$ _____ Tuition paid \$ _____
Total Balance due \$ _____ Date _____
Number of Payments _____
Amt. of each Payment \$ _____ Check # _____ Copy mailed _____