

BOTCE Minutes August 13, 2018

Members Present: Karen Schultz, Dan Davis, Jim Procaccino, Jamie Shelton, Mark McDonald, Kim Kraft, Lisa McDonald, Mary Cherry, Troy Cherry, Beth Lachmann, Father Mario, Theresa Donnellon, Rob Detzel

Members Absent: Meghan Whelan, Megan McElfresh

Father Mario opened the meeting with a prayer.

Reading of June Minutes: A motion to approve was made by Jim Procaccino, seconded by Kim Kraft.

Pastor's Report: Preparation is beginning for the pouring of the third floor of the new building. We do not want to put copper pipes in the downstairs until we are ready to enclose. There are some overages that have occurred because of the architect overlooking some things. Hopefully the building will be completed by the end of January. Heating systems are in for the lower level. The School Building Committee has met and made lots of decisions. Because of the stair removal, there is no good way for the students to get to the cafeteria at this point. Almost all of the windows have been installed and air conditioners will be put into the windows. The new sewage line for the main building has been completed. The teachers will be parking in the upper lot under the basketball goals. The children will go on the field for recess and stay inside during bad weather. The festival will be having booths in the upper lot. On the Friday before the festival, we are going to do an early lunch and an early dismissal. The day will be counted as a full day since lunch will be served. This year's Big Raffle sales are the most profitable sales we have had with our raffle thus far. We have already sold over \$100,000. The first day of school we will have Mass; however, Opening of School Mass will be on August 31st.

Principal's Report: Everything is up-to-date and looking good with regard to the Blue Ribbon. We are up eight percent with enrollment. We are currently at 250 students. We have had 5 students register for 4th grade and are up to 33 students. We legally have to add a classroom because our cap is 30 students. There are 26 students in third grade. We have hired a full time aide (Mrs. Jent) who will be at school three days a week on Monday, Wednesday, and Friday. Maria Fisk is going to be here on Tuesdays and Thursdays. The aides will be helping in third grade and fourth grades will be split into two classrooms between Mrs. Zappa and Mrs. McElfresh.

CCD Report: CCD will begin on the 16th of September.

RCIA Report: Will be beginning at the end of September.

Unfinished Business: The Safety Committee spoke about school/parish safety. For security reasons, our children will go to the soccer field for recess. We are going to work on putting speed bumps around the area to cut down on the faster vehicles. We need to remove some of the wooden squares in the doors of the church to observe the outside if we lock the doors during the Mass. The entire building is being renumbered for safety purposes. Every classroom has to have a number plate that includes braille.

Technology Committee: Nothing to report.

School Promotion Committee: A writing contest for the kids is being considered. An idea for the scholarship could include something with technology or other projects to include other areas of interest. If it is a project we can put it on the website. We will hold that after the festival in case the children don't go on vacation and could use going to the festival for their project. School signs are on Father Mario's porch to put up. Open House for Saint Cecilia School is on August the 26th. The festival and the 5k funds come back to the school.

SCPTO: All the meetings for the rest of the year are planned. Last Monday was the faculty lunch and BOTCE provided the drinks. A table will be set up at Open House with sign up forms.

Sports Committee: Soccer camp raised \$2,310. Jan. 12th will be the date for the Stag. We will pair it up with NFL football. This year, we are requiring all fourth grade parents (at least one parent) to attend "Parent Like a Champion". There was a discussion held about how to have at least two adults at all soccer practices. We are going to identify where the immediate needs are for the Sports Committee and then we are going to advertise those needs at the Open House to get volunteers.

Communications/Petitions:

New Business: Technology and School Promotion subcommittees. Three members need to be elected for each committee.

Technology: Jim Procaccino, Maria Hunseder, Beth Lachmann

Promotions: Dan Davis, Kim Kraft, Jamie Shelton

A new taxation law for church and school fundraising is being shared. Non taxable entities have certain taxes. Any function done by the school or for the school is not taxed. Anything that is gambling has to pay a fee. The Big Raffle will go to the school. In some ways this taxation will impact us so therefore we will have to be observant and careful. It will make a difference in auditing. We have to figure out this first year how we are going to do things.

There is a spending freeze for unnecessary purchases. We won't have frivolities. We have to be savvy with spending.

In our lobby, we are going to have marble pieces the size of bricks for memorials. Those will be for sale for family/friends as a memorial. We have some samples we will be showing. It is a fundraiser that will help assist with purchases. All of this will be occurring after the festival.

A motion was made to adjourn the meeting by Maria Hunseder and seconded by Beth Lachmann.

Father closed the meeting with a prayer.